



## The Town of Mansfield's Fee Waiver Ordinance

### MUNICIPAL DEPARTMENTS

#### 90% FEE WAIVER

		Number In Family	Annual Gross Income	Monthly Gross Income	Weekly Gross Income
Assessor	429-3311				
Building Department	429-3324				
		1	14,079	1,174	271
Engineering Department	429-3334				
		2	18,941	1,579	355
		3	23,803	1,984	458
Inland Wetland Agent	429-3334				
		4	28,665	2,389	552
		5	33,527	2,794	645
Parks & Recreation	429-3015				
		6	38,389	3,200	739
		7	43,251	3,605	832
Probate Court	429-3313				
		8	48,113	4,010	926
		Add'l	+4,862	+406	+94
Public Works	429-3331				

#### Members

Refuse Collection	429-3331
Human Services	429-3315

#### 50% FEE WAIVER

		Number In Family	Annual Gross Income	Monthly Gross Income	Weekly Gross Income
Registrar	429-3368				
Tax Collector	429-3307				
Town Clerk	429-3302				
		1	20,036	1,670	386
		2	26,955	2,247	519
Town Manager	429-3336				
		3	33,874	2,823	652
		4	40,793	3,400	785
Zoning Agent	429-3341				
		5	47,712	3,976	918
		6	54,631	4,553	1,051
		7	61,550	5,130	1,184
		8	68,469	5,706	1,317
		Add'l	+6,919	+577	+134

#### Members



**"Promoting Access to  
Municipal Services"**

[www.mansfieldct.org](http://www.mansfieldct.org)

## WHAT IS THE FEE WAIVER ORDINANCE?

The fee waiver ordinance provides for a reduction in the fee(s) paid for designated Town services for residents who meet specific income guidelines. The goal of this ordinance is to improve access to the services offered by the Town to all residents, regardless of their ability to pay.

## HOW DO I KNOW IF I'M ELIGIBLE?

Your adjusted gross family or household income, and the size of your family determine eligibility for the waiver. We use federal poverty levels to determine eligibility, and based on your income you may qualify for either a 50% or a 90% waiver of any fees that are not reimbursed by a third party.

## WHAT DOES THE ORDINANCE COVER?

The ordinance applies to the following programs and services, except where noted:

- Parks & Recreation Programs
- Community Center Memberships and Programs
- Parks & Recreation After-School Programs
- Planning and Zoning Fees
- Inland Wetland Fees
- Zoning Board of Appeals Fees
- Recycling Fees
- Ambulance Fees (100% waiver)

## WHAT IS NOT COVERED?

- Parks & Recreation Bus Trips
- More than two summer camp sessions per child
- Senior Center trips and special events.

## HOW DO I APPLY?

If you think you may be eligible for a fee waiver you can apply through any of the departments responsible for providing services covered by the ordinance. Applications may also be submitted to the Social Service Department. You will be asked to provide documentation of your current income, along with any medical expenses that may affect your income. *This information will be held in strict confidence.* Once you have been approved for a waiver it will apply to any of the covered services. Eligibility must be renewed annually by July 1.

## WHAT IF MY FINANCIAL SITUATION CHANGES?

Any changes affecting your eligibility status over the course of the year must be reported to the Town so that we can evaluate whether or not you continue to qualify for the waiver.